



注意事項

- 1) 學生輔導員將於五個工作日內向申請輔導服務之人士提供「接案確認書」。
- 2) 學生輔導員收到服務申請後將向申請者作電話確認。
- 3) 所有面談或跟進資料，在沒有涉及服務對象本人與他人人身安全的前提下，將獲保密處理。

Remarks

- 1) Student counsellor will provide a "Confirmation of Referral" to the applicant within 5 working days.
- 2) Student counsellor will confirm the applicant by phone after receiving the application.
- 3) Content and information disclosed during case interviews will be kept strictly confidential except cases that involve personal safety of the service user and / or other person.

申請編號 | Application Number _____ / _____

服務對象資料 | Information of Service User

學生證編號 Student No.	學生姓名 Student Name	出生日期 Date of Birth (DD/MM/YYYY)	性別 Gender
P-		/ /	<input type="checkbox"/> 男 Male <input type="checkbox"/> 女 Female

學術單位 | Academic Unit

- | | |
|--|--|
| <input type="checkbox"/> 應用科學學院 Faculty of Applied Sciences | <input type="checkbox"/> 人文及社會科學學院 Faculty of Humanities and Social Sciences |
| <input type="checkbox"/> 健康科學及體育學院 Faculty of Health Sciences and Sports | <input type="checkbox"/> 管理科學學院 Faculty of Business |
| <input type="checkbox"/> 語言及翻譯學院 Faculty of Languages and Translation | <input type="checkbox"/> 北京大學醫學部—澳門理工大學護理書院
Peking University Health Science Center – Macao Polytechnic University
Nursing Academy |
| <input type="checkbox"/> 藝術及設計學院 Faculty of Arts and Design | |

課程 | Programme

年級 | Year of Study

聯絡電話 | Telephone

在學狀態 | Status

- | | | | |
|--|---|--|---|
| <input type="checkbox"/> 本地生 Local student | <input type="checkbox"/> 內地生 Mainland China student | <input type="checkbox"/> 國際生 International student | <input type="checkbox"/> 交流生 Exchange student |
| <input type="checkbox"/> 日組 Day class | <input type="checkbox"/> 夜組 Night class | | |

申請人資料 | Applicant Information

姓名 Name	聯絡電話 Telephone

與學生之關係 | Relationship

- | | | | | |
|---------------------------------------|--------------------------------------|---|--------------------------------------|--|
| <input type="checkbox"/> 老師 Teacher | <input type="checkbox"/> 朋友 Friend | <input type="checkbox"/> 同學 Classmate | <input type="checkbox"/> 學生本人 Self | <input type="checkbox"/> 其他 Others _____ |
|---------------------------------------|--------------------------------------|---|--------------------------------------|--|

申請理由 | Application Reason

申請人簽名 | Applicant's Signature

申請日期 | Date (DD/MM/YYYY)

/ /

學生事務處專用 | Student Affairs Office Use Only

收件日期 Received on	跟進輔導員 Student Counsellor	跟進安排 Follow-up Arrangements
		<input type="checkbox"/> 已開案跟進 Case has been followed-up <input type="checkbox"/> 其他 Others _____
學生輔導員簽名 Student Counsellor's Signature	日期 Date	



澳門理工大學
Universidade Politécnica de Macau
Macao Polytechnic University

澳門理工大學收集個人資料聲明

澳門理工大學應申請人之要求提供相關學術及行政服務，申請人需遞交申請至相關單位。

澳門理工大學所收集的個人資料僅用作上述用途。有關資料亦可在澳門理工大學內部及其他具法律規定或獲申請人授權的實體之間傳遞，以達至完成相關程序。網絡傳遞過程未能保證訊息絕對保密，且存在一定程度之風險。

為提供所要求的服務，有關申請須提供申請人身份識別及與教育活動相關的資料，未能提供上述資料的申請將不予受理。

Macao Polytechnic University Personal Data Collection Statement

Macao Polytechnic University (hereafter referred to as “the University”) provides relevant academic and administrative services at the request of applicants, which requires the applicants to submit applications to relevant units or departments.

The personal data collected by the University will be used solely for the stated purposes. They may be transferred within the University or to entities that are in accordance with legal provision or with your prior consent. It is necessary to note that internet transmission bears risk and may not guarantee absolute confidentiality.

To enable the provision of the requested services, it is mandatory for the applications to contain personal-identification and education-related information. Applications absent of the stated information will not be processed.